

**Capitol Hill Neighborhood Council Board Meeting  
October 7th, 2019, 6:30pm  
Marmalade Library Jex Conference Room**

Present: John Mitchell, Laura Arellano, Barbara George, Georg Stutzenberger, Minta & Robert Brandon, Jack Winward, Anna Zumwalt, Dan Stevens, Ashley Anderson

Absent: Mallory Bateman, Vickie Collard, Glen Saxton

**Welcome**

**Review of September Minutes**

- Action items: did Glen follow-up with CHAG about their petition; did Laura contact Marathon about ongoing JamFest contribution (Jack sent message to Brad Shafer); did John write to Cindy Chromer regarding 171 W. 300 N. (this will be discussed in I&P).

**Treasury Report & JamFest Update**

- As e-mailed, JamFest was retroactively approved to be operated through an external provider (Jack), next year this should be done in advance or coordinated through sponsor.
- Confirmation that the board approved motions to compensate performing artists at \$100 each, reimburse Jack for expenses up to \$281.02 and for him to privately manage vendor fees (Yes: AA, LA, MB, MBr, AZ, GSt, JM, BG, MM [9]; Abstaining: GS [1]).
- Jack's gross income on Paypal was \$650, after fees is was \$623.22. His total expenses were \$904.23 and after retaining Paypal he was reimbursed \$281.02.
- We have one outstanding expense up to \$500 for Mountain West's services (toilets, sound, etc.) which we need to approve.
- Some money (under \$200) was collected for street signs and Jack would like the remainder from Marathon's contribution to go to signs.
- Collectively we have 5,908.19 available after pending charges and adequate amounts of Marathon funds remaining.
- Takeaways: the Paypal process can be clarified to ensure compliance, reminder to make tax-free purchases when possible, Jack will make a booklet with the timeline so any future trustee knows the policies and procedures of JamFest.

*Motion to approve the September minutes as written (MM), seconded (BG), unanimously approved. Motion to approve payment up to \$500 for Mountain West Cider (BG), seconded (MBr), unanimously approved, 6:50pm.*

**Committee Updates**

**I&P:** HLC addressed the property on 171 W. 300 N. finding that the landlord needs to remove the paint per historic guidelines. While some neighbors spoke for the landlord, Minta gave a good speech about the role of the HLC in preserving a historic neighborhood and having strong precedent for landlords. Suggestions for ongoing action include: contacting the Realtors Association (Minta), asking Chris Wharton to add to his newsletter (Barbara), and reminding folks about the HLC meetings on the first Thursday of the month at 5:30pm, City Hall (Anna). Other I&P updates include Sewer Rehabilitation (flier distributed) and Warm Springs Road (John/Mallory can update and John can circulate the e-mail).

**Communications:** Anna and Barbara discussed featured homes and Capitol anniversary for newsletters. Laura requested a blurb for a profile as well as a photo, Barbara/Anna will send this ASAP.

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**Upcoming Meetings**

**October Candidate Night:**

- Downtown Community Council will be joining us, Laura will make a flier for both councils, Anna will add their council as a host on Facebook.
- Format: 3 minute introductions, “if” questions, Q&A with questions submitted before hand, tables afterward for follow-up questions.
- Laura will check with Safi about mics.
- Even the board must adhere to the policy of e-mailing questions in advance, this is respectful of visitors and ensures new voices will be heard.

**November CHNC Elections:**

- Begin recruiting now as elections will take place in November with leadership selections in January. There is a recommendation that the chair selected be a facilitator rather than having a strong agenda.
- Ending their terms are Laura and Georg, one year remaining are Dan, Vicky, Barbara, Minta, and John. Not planning to run for re-election are Ashley and Mallory, undecided are Glen, Anna, and Mike. At least seven members must be elected for
- Elections can go in the newsletter (Anna) and be announced at meetings (Laura).
- Ashley will look at whether certain areas are over or under-represented in the current board make-up to report at the November board meeting.

**Additional updates:**

- Brian Hutchinson reached out to Mike regarding overall traffic concerns, Mike will speak with him but won't be representing the council.
- Channel 2 report on parking tickets, discussion about mayoral candidate views.
- Interest in letter regarding SLCSD and their decision to support the RDA. This will be drafted and presented at the next meeting.

*Motion to adjourn (MM), seconded (BG), unanimously adjourned, 7:33pm*